

THE EDUCATION UNIVERSITY OF HONG KONG  
CENTER FOR LEARNING, TEACHING AND TECHNOLOGY

**A User Guide for Uploading and Sharing Your Video on the  
Video-based Learning Community (VBLC)**

**File uploaded to VBLC is protected from download and is designed for sharing through browsing.**



As a measure to protect the IP right of the video's owner, no downloading function is available on the VBLC interface. Viewers cannot download videos via the VBLC player. Even though they may have access to the source URL of the video, downloading from the VBLC server is still not an option available to them.

**How to access VBLC**

To use the VBLC services, staff members need to apply for a VBLC account by sending a request to LTTC through [lttc@eduhk.hk](mailto:lttc@eduhk.hk).

**How to upload and share a video on VBLC**

1. Go to the VBLC website <http://vbhc.eduhk.hk> by using Firefox or Chrome

2. Enter your VBLC Username, Password and press Submit

### Welcome to Video-Based Learning Community (Best Viewed using Firefox or Chrome....)



In the digital era, sharing of digital media becomes a common practice among netizens of the 21st Century. The popularity of viewing and publishing digital videos on YouTube has risen phenomenally since its founding in 2005. This well illustrates the power of using videos as a tool for communication or presentation, when shooting a video clip with a smartphone is perhaps simpler than writing a paragraph with a ballpoint pen.

In launching this pilot VBLC project, our Centre is exploring the potential usages of digital videos by staff and students in enhancing teaching and learning. We aim at developing a user-friendly web-based platform for one-stop-service of managing, editing, and sharing videos in teaching and learning. In the long run, members of the VBLC would be able to review, comment, or reflect upon the shared videos, thereby contributing to the co-construction of knowledge in a professional learning community.

### Sign In

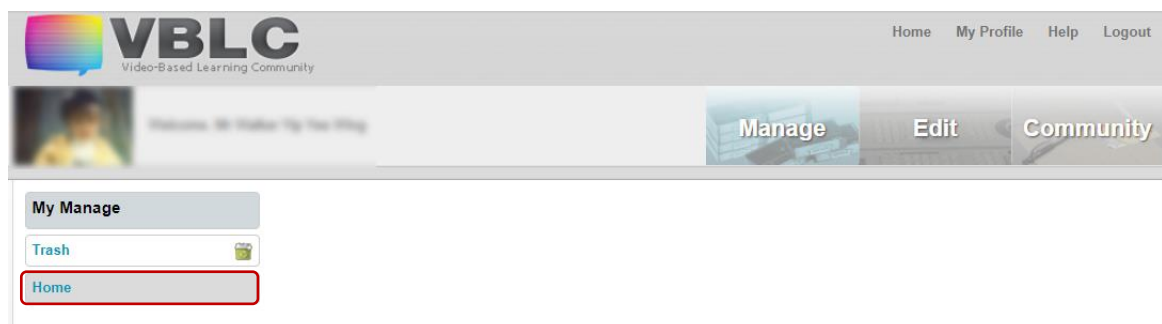
[Forget Password](#)[Sign Up](#)

**Note:** You are expected to change your password after logging in for the first time.

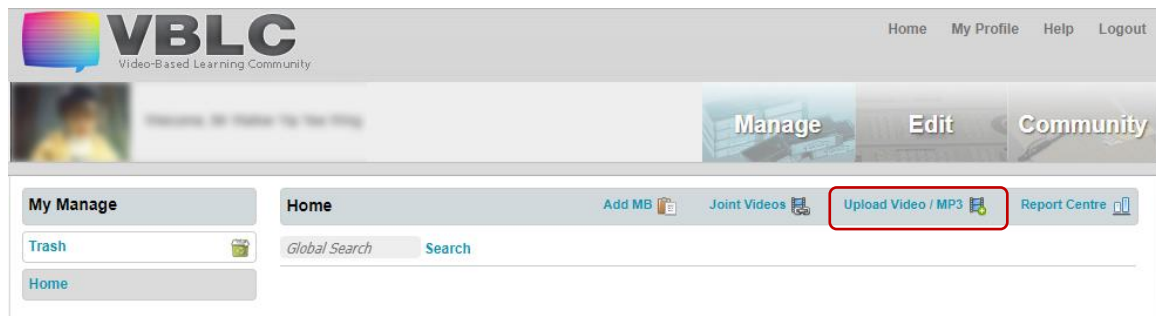
3. On the VBLC front page, click **Manage**



4. On the left column of the **Manage** page, click **Home**



5. On the **Home Page**, click **Upload Video / MP3** to upload your video to VBLC.



6. Select **From Local Hard Disk** for **Upload Type**, enter a meaningful title for **Media Title**, click **Choose File** to select the video file on your local hard disk, tick the check box to confirm the copy-rights consent and finally press **Upload**.

The screenshot shows the "Video Uploader" form. At the top, it says "Home" and has links for "Add MB", "Joint Videos", "Quit Upload", and "Report Centre". The form has the following fields:

- Upload Type:** Radio buttons for "From Local Harddisk" (selected) and "From Youtube".
- Media Title:** Text input field containing "Country Music".
- Descriptions:** Text input field containing "Optional".
- Select File:** A "Choose File" button followed by the text "Country ...iPod.mp4".
- Consent:** A checked checkbox followed by the text: "By uploading your videos to VBLC, you acknowledge that you agree to VBLC's Terms of Service. Please be sure not to violate others' copyrights or privacy rights."
- Upload:** A large green button at the bottom.

On the right side of the form, there is a grey box with the following text:

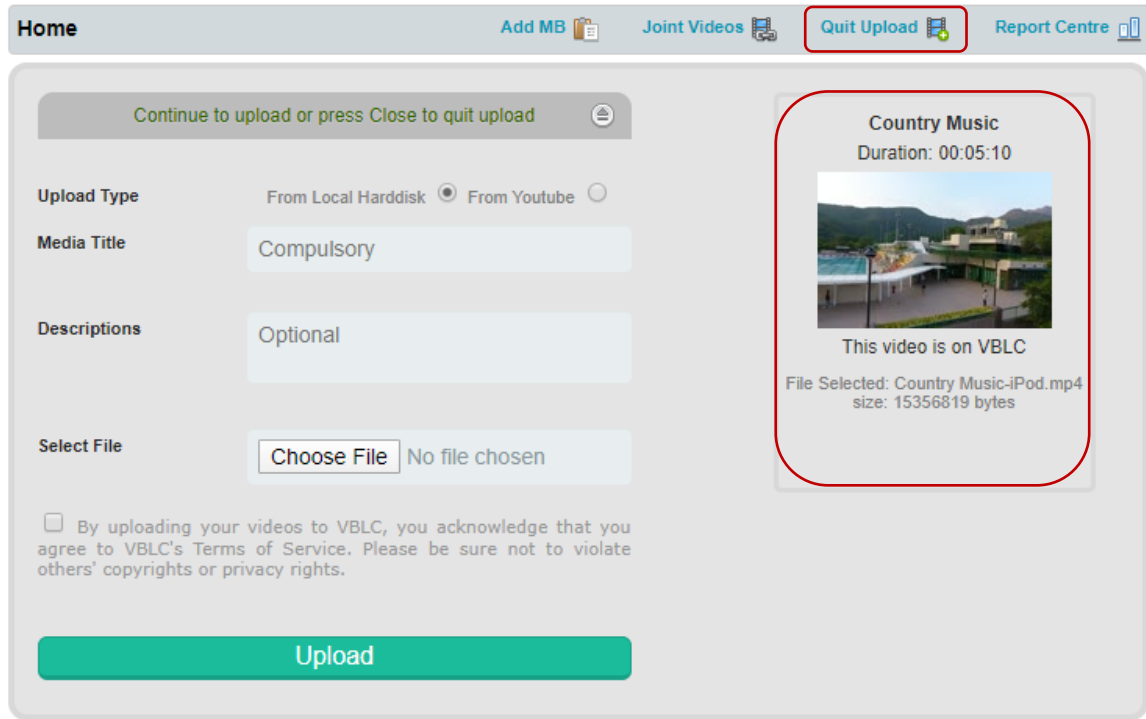
The icon of your successfully uploaded media will be displayed here.

To reduce the background encoding time, we suggest MP4, MOV, FLV for video or MP3 for audio.

File Selected: Country Music-iPod.mp4  
size: 109916356 bytes

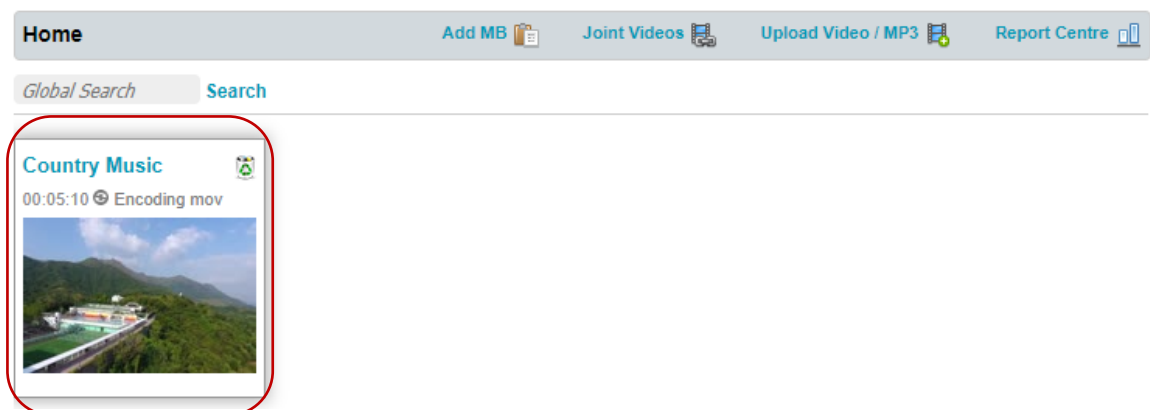
**Note:** In order to maintain the video quality and shorten the upload time, try to compress and encode your video to MP4 format with the resolution of 1280 x 720 and the bit rate of 1-3mbps before uploading to VBLC. [VLC Player](#) is a free video player which has the video encoder and the output is reasonably good.

7. Do not close the upload dialogue box during the process of video upload. When the video is uploaded successfully, a thumbnail with time-code will be displayed. If you have another video to upload, please refer to **Step 6**, otherwise click **Quit Upload** to close the upload window.

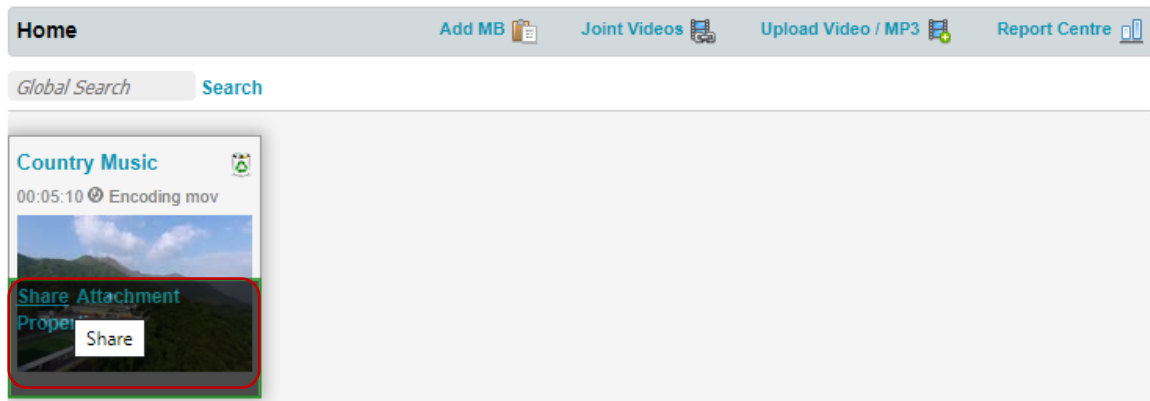


**Remark:** Upload time is dependent on the internet speed.

8. VBLC will process and convert your uploaded video to the default system formats and take time to complete the encoding process.



9. During/after the video encoding process, mouse over the video icon and click **Share** to share your video.



10. On the pop-up, click and copy the **View** link. You can then paste the public hyperlink to share it via email or other applications.



**Other than using VBLC as a video hosting or sharing platform, staff members can also choose to share videos on the Video Portal provided by OCIO. For more information about the service, please visit <https://www.eduhk.hk/ocio/eduhk-video-portal>**